

To: First 5 Commission

From: Susan Hughes

Date: September 25, 2013

Re: New member representing the Children's Services Network San Luis Obispo County

Recommended Action:

Staff requests the Commission 1) approve the nomination of Tracy Schiro, Network Coordinator and Assistant Director of the San Luis Obispo County Department of Social Services, to complete the term formerly held by Don Dennison, designated representative from the Children's Services Network (CSN) San Luis Obispo County (term ending July 2015) and 2) instruct staff to submit the nomination to the San Luis Obispo County Board of Supervisors for final approval.

Background:

First 5 San Luis Obispo County consists of nine members appointed by the San Luis Obispo County Board of Supervisors. Consistent with the membership requirements prescribed by Proposition 10, the Commission's membership shall be comprised as follows: one member of the Board of Supervisors; the Director of the County Health Agency, or his/her appointee who shall be from the class of persons identified in Section 8.70.020(1)(3)(4)(6); the Director of the County Department of Social Services, or his/her appointee who shall be from the class of persons identified in Section 8.70.020(5); a representative of the County Children Services Network Council; a representative of the local Child Care Planning Council; a representative of the County Medical Association; a representative of the Office of the County Superintendent of Schools; and two representatives at large, selected by the commission and appointed by the board of supervisors consistent with the requirements of Prop 10 and Section 8.70.020 of the County Code.

In July 2011 the Board of Supervisors appointed Don Dennison to a four year term on the Commission. Mr. Dennison served as the designated representative from the Children's Services Network. On February 27, 2013, Mr. Dennison submitted his resignation from the Commission effective June 30, 2013.

On July 31, 2013, the Children Services Network nominated Tracy Schiro as its representative to complete the term (CSN letter and Ms. Schiro's résumé attached).

In accordance with the Children and Families Commission's bylaws, the appointment will be for the remainder of Mr. Dennison's appointed term, which expires July 2015.

www.co.slo.ca.us/csn

Kayla Plourde, Chair
Juvenile Justice & Delinquency
Prevention Commission

EXECUTIVE COUNCIL MEMBERS

Vacant
Latino Outreach Council

Jill Bolster-White
Transitions Mental Health Association

Lee W. Collins
Department of Social Services

Julian D. Crocker
County Office of Education

Vacant
First 5 Commission

Lisa Fraser
SLO County Child Abuse Prevention

Jeff Hamm
SLO County Health Agency

Ian Parkinson, Vice Chair
SLO County Sheriff's Office

Jim Roberts
Family Care Network, Inc.

Jim Salio
Probation

Gerald Shea
SLO County District Attorney's Office

Elizabeth Steinberg
Community Action Partnership

Sue Warren
North County Connection

Tracy Schiro, Network Coordinator
tschiro@co.slo.ca.us

Marcie Goodale, Network Secretary
mgoodale@co.slo.ca.us



August 8, 2013

Susan Hughes, Executive Director
First 5 San Luis Obispo County
3220 S. Higuera Street, Suite 232
San Luis Obispo CA 93401 - 6985

Re: Membership on the Children and Families Commission of
San Luis Obispo

Dear Ms. Hughes:

Please accept the Children's Services Network's (CSN) nomination of Tracy Schiro to serve as the representative to the Children and Families Commission of San Luis Obispo County (First 5). The CSN Council approved her service for the 2013-2015 term at its July 31, 2013 meeting.

Sincerely,

Kayla Plourde
Network Chair

Professional Experience

Department of Social Services | San Luis Obispo, CA | 1992-Present

❖ **Assistant Director**

3/11/2007 to present

Plans, organizes, controls and directs all social program operations and activities of the Department of Social Services; coordinates and directs communications, personnel and resources to meet designated County and public social services needs and assure smooth and efficient activities; supervises and evaluates the performance of personnel

❖ **Division Manager**

11/29/1999 to 3/10/2007

Plans, organizes and directs the operations, activities and social services of an assigned division, region or area and related programs of the Social Services Department; coordinates and directs personnel, resources and communications to meet identified County and public social service needs and assures effective and efficient activities; supervises and evaluates the performance of assigned personnel

❖ **Program Specialist II**

12/30/1996 to 11/28/1999

Performs a variety of professional program activities in the planning, organizing and administering of operations in support of designated health or social programs or associated automated systems of an assigned division or department; provides leadership and administrative support in the review, analysis, development and implementation of designated programs; may collaborate with governmental agencies, other departments and community organizations to provide community information, outreach, and advocacy for services; may supervise, train, and evaluate assigned staff

❖ **Employment Services Supervisor**

9/25/1995 to 12/29/1996

Planned, organized, directed and supervised the work of Social Services staff engaged in determining the need for public assistance and employment services, or authorizing program benefits in accordance with established policies and procedures or other specialized activities. Acted as a liaison with other agencies and partnered with the community on collaborative efforts to meet community-based goals.

❖ **Eligibility Technician I, II, and III**

1/13/1992 to 9/24/1995

Determined the need for public assistance and referrals to available department and community services; demonstrated proficiency in all aspects of Cash aid, Cal Fresh, Medi-Cal, General Assistance, and Foster Care. Within this timeframe promoted to Lead Worker, Eligibility Technician III, responsible for assisting the supervising and serving as Supervisor in the absence of the Supervisor.

Committees

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| • Child Death Review Board | • Katie A. Joint Management Task Force |
| • California Welfare Directors' Children's Committee | • State Licensing Residential Regulations Review |
| • Independent Living Program Advisory Board | • One-Stop Leadership |
| • Affordable Care Act Planning Group | • Children's Services Network |
| • Cuesta College Advisory Panel | • First Five Commission |

Certifications/Trainings

- | | |
|---|-----------------------------------|
| • Multi-Disciplinary Teams | • Engagement Training |
| • Mandated Reporting | • Child Welfare Fiscal Essentials |
| • Child Welfare Core Management | • Empathy Training |
| • Insoo Kim Berg: Solution-Focused Practice | • Supervisory Fundamentals |
| • Safety Organized Practices | |

Education

Bachelor of Science in Business Administration | University of Redlands, Redlands, CA | *With Distinction*